

City Of Torrington

Torrington Parks and Recreation
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Updated: 6/12/20

Fuessenich Park - Policies and Procedures (Non-Staffed Events)

City of Torrington Personnel:

- Brett Simmons, Superintendent of Parks & Recreation
- Bill Mayers, Superintendent of Public Works – Streets and Parks
- Glenn Carbone, Public Works Foreman

Field Use Policy:

- All user groups must be familiar with and comply with all aspects of the Field Use Policy – Dated November 3, 2010, **modified June 12, 2020** – attached.

Field Use Information Sheet:

- All user groups must be familiar with and comply with all aspects of the Field Information Sheet from the Parks Department – attached.

Fuessenich Park Rules:

- All user groups must be familiar with and comply with all aspects of the Fuessenich Park Rules from the Parks Department – attached.

Fuessenich Park – Non-Staffed Events – Policies and Procedures:

- Coordinators for each team are responsible for making sure all field use policies and procedures are followed.
- Coordinators for each team are responsible for unlocking the main access gate in the plaza at the beginning of the game and securing them at the end of the game. The code for the gates is **2352**. The team coordinators are responsible for using this code to open/close and shall not provide the combo number to anyone else.
- Coordinators are responsible for making sure that everyone has vacated the field and stadium at the end of the game prior to securing the gate. If another team plays immediately after your team's game and their coordinator is present when you are leaving, you will not need to lock the gate.
- The double gate to the lower plaza is for Emergency Use only and should only be used for that purpose. In the event of an emergency and the double gate needs to be opened, it should be shut and locked as soon as access is no longer needed.

- Coordinators are responsible for inspecting the bleacher/grand stand area, dugouts, and field before and after each game for any debris and/or safety issues. Please pick up and dispose of any debris. Please report any safety issues to Brett Simmons at brett_simmons@torringtonct.org.
- Teams are responsible for uncovering the mound prior to game and covering the mound after the game. If another team is scheduled to follow your team that day, you do not need to cover the mound.
- If your team uses the portable hitting cage (turtle), you are responsible for returning it to where it is normally stored.
- Coordinators must work with Umpires to assess field conditions during inclement weather and make sound decisions on the playability of the field, keeping safety in mind, and adhering to the policies outlined in the Field Use Policy and Field Use Information Sheet. At any point in time, city staff may determine the field is unplayable and has the final determination on field use.
- At no time should any form of drying agents be used on the field or any other alternate methods for drying the field.

Fuessenich Park – Non-Staffed Events – Miscellaneous Information:

- The following pertains to Non-Staffed Events Only – Saturday 3:00 PM Game and Mondays. There will be no games starting after 3:00 PM Saturday and no Sunday games in 2020.
- Restrooms will be locked – a portable toilet will be located in the lower plaza area.
- Timers for the field lights will be set by the Parks Department as needed.
- Access to the Press Box will not be allowed, due to the fact that the security system will be armed. During this time, teams will not be allowed to use the scoreboard, PA System, and Sound System. Should any team require these amenities, they should reschedule their game to another date (Tuesday-Friday, or Saturdays during the day.) Should you require use of these amenities and cannot reschedule, please contact Brett Simmons to discuss what fees would be required for City Staff to be hired to work the game.

Contact Information:

- Glenn Carbone – 860-307-9387
- Brett Simmons – 860-309-4637

I, _____, have read and understand the contents outlined in the Fuessenich Park – Policies and Procedures for Non-Staff Events and agree to adhere to all policies and procedures established. Teams are subject to a suspension or termination of field use for not adhering to of any of these policies procedures.

Signature

Date